

Position: Data Manager

Type of employment: Consultant

Number of Vacancy: 01

Reports to: Project Lead

Duration: October 2026-March 2027

Site Location: Delhi NCR

Application Deadline: 11:59pm, 22 September 2026

About Sangath: Sangath is a leading non-profit organization dedicated to transforming healthcare by focusing on mental health and public health initiatives. Our mission is to empower communities through world-class research, innovative healthcare solutions, and compassion-driven services. We are proud to have recently been recognized with the prestigious "Great Place to Work" award, a testament to our commitment to fostering an inclusive and supportive work culture.

Our Values: At Sangath, our values form the cornerstone of everything we do. For nearly three decades, we have passionately upheld a belief in the power of empathy, teamwork, and respect for every individual we serve and work with. We are committed to excellence in delivering world-class research and mental health services, backed by professional rigor and cutting-edge technology.

Our drive for innovation keeps us forward-thinking, always learning and evolving to solve complex healthcare challenges. We take pride in our unwavering integrity, ensuring transparency, accountability, and ethical practices throughout our work. Finally, we hold performance as a key measure of success, continuously striving for impactful, sustainable solutions. These values have been the backbone of our organization, guiding us on a journey of creating lasting change in the communities we serve.

About the Programme: The **Mental Health for Schools (MHFS)** programme aims to make mental health education an integral part of school life. Through interactive workshops, counselling support, and school-wide well-being activities, MHFS equips students and educators with practical tools to understand emotions, manage stress, and build resilience. Implemented by Sangath and supported by KPMG CSR, the programme focuses on breaking stigma, creating safe spaces, and ensuring that conversations about mental health are simple, accessible, and empowering for young people.

Key Responsibilities

The selected candidate will be responsible for the following:

Activity	Timeline
1. Supervise digitisation of data collection tools on Kobo Tool Box	October week 1

2. Support team in troubleshooting for Kobo Tool Box and Tasker	Ongoing
3. Perform data analysis of monthly data and create visual representations of key metrics and trends.	- October week 4 - November week 4 - December week 4 - January week 4 - March week 1

Essential Criteria

- BA/MA in statistics, computer sciences and allied fields
- 2-3 years of experience in data management or a similar role in mental health/health research related fields.
- Experience with Kobo Tool Box and Tasker
- Excellent presentation skills, excellent quality of written work in English and Hindi.
- Ability to work with limited supervision to meet deadlines.

How to Apply:

Please submit the following to sanjana.jain@sangath.in by 22 September 2026, with the subject line “**Application for Data Manager**”

1. CV and cover letter
2. Quotation for delivering the above tasks in the given timeline.

Equal Opportunity: *Sangath is an equal-opportunity employer committed to building a diverse and inclusive team. We value all employees, regardless of gender, caste, religion, disability, or sexual orientation, and encourage applicants from all backgrounds to apply.*