



HEALING MINDS. INSPIRING LIVES

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**Title:** Research Coordinator

**Project name:** It's Ok To Talk

**Contract:** Full-time (100% FTE)

**Contract duration:** One year. The initial appointment will be for a six-month probation period, with continuation subject to performance review. The position is co-terminus with the project.

**Reports to:** Principal Investigator (PI)

**Location:** New Delhi

**Applications due by 12 January 2026.**

### **About Sangath**

Sangath is a leading non-profit organization dedicated to transforming healthcare by focusing on mental health and public health initiatives. Our mission is to empower communities through world-class research, innovative healthcare solutions, and compassion-driven services. We are proud to have recently been recognized with the prestigious "Great Place to Work" award, a testament to our commitment to fostering an inclusive and supportive work culture.

### **Our values**

At Sangath, our values form the cornerstone of everything we do. For nearly three decades, we have passionately upheld a belief in the power of empathy, teamwork, and respect for every individual we serve and work with. We are committed to excellence in delivering world-class research and mental health services, backed by professional rigor and cutting-edge technology.

Our drive for innovation keeps us forward-thinking, always learning and evolving to solve complex healthcare challenges. We take pride in our unwavering integrity, ensuring transparency, accountability, and ethical practices throughout our work. Finally, we hold performance as a key measure of success, continuously striving for impactful, sustainable solutions. These values have been the backbone of our organization, guiding us on a journey of creating lasting change in the communities we serve.

### **Benefits**

We believe in taking care of our team as much as they care for our mission. Sangath offers a dynamic range of benefits that reflect our commitment to our employees' well-being and professional growth. These include Provident Fund (PF), ESIC, Gratuity, and comprehensive Medical Insurance, ensuring financial and health security. We offer flexible work timings to promote a healthy work-life balance, along with special leaves such as Menstrual Leave and Gender Affirmation Leave. Joining Sangath means being part of an organization that truly values and supports its people.

### **About the projects and role**

This role is funded through a research fellowship from the Stavros Niarchos Foundation (SNF) Global Center Research Fellowship and the METROPOLIS research programme funded by Wellcome Trust.

This project focuses on strengthening and scaling It's Ok To Talk, a co-designed, bilingual digital storytelling intervention for university student mental health in India, in preparation for a future

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#### **Registered Office Address**

**Headquarters:** House No. 451 (168), Bhatkar Waddo, Socorro, Porvorim, Bardez, Goa – 403501

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large-scale research evaluation.

The postholder will play a central coordination role across research, partnerships, and project delivery, working closely with students, technology partners, and mental health researchers to support the successful implementation of the project.

### **Learning and growth opportunities**

This role is designed as a capacity-building position for early-career researchers and practitioners interested in global mental health, digital interventions, and youth-engaged research. The postholder will have opportunities to:

- Gain hands-on experience in participatory and youth-led research, including co-design with a Young People's Advisory Group (YPAG).
- Develop skills in digital mental health research.
- Build experience in multi-stakeholder coordination, working with students, NGOs, designers, developers, and researchers.
- Learn about implementation science and trial planning, including exposure to hybrid effectiveness–implementation frameworks.
- Receive mentorship in research management and ethics, with scope to contribute to publications.

### **Key responsibilities**

1. Project coordination and partnerships
  - a. Coordinate day-to-day activities across the fellowship's four aims, tracking timelines and deliverables.
  - b. Liaise with partner organisations, student groups, and vendors to support smooth implementation.
2. Young People's Advisory Group (YPAG)
  - a. Support recruitment, onboarding, and coordination of an 8–10 member YPAG.
  - b. Organise quarterly meetings, prepare materials, document discussions, and support co-design activities.
3. Storytelling campaigns and content development (Aim 1)
  - a. Coordinate two national storytelling campaigns with Youth for Mental Health Foundation.
  - b. Support outreach, scheduling, consent processes, and tracking of ~50 new bilingual narratives.
  - c. Maintain content trackers and support publication workflows.
  - d. Support the preparation and publication of related social media posts and monthly newsletters.
4. Digital platform and user testing (Aim 2)
  - a. Coordinate website vendor and design contracts, tracking deliverables and timelines.
  - b. Support co-design of onboarding and engagement tools.
  - c. Recruit participants and coordinate logistics for mixed-methods user-testing activities.
5. Coordinate stakeholder workshops contributing to trial protocol development. (Aim 3)
  - a. Arrange agendas and participant logistics for two mixed stakeholder workshops.
  - b. Prepare workshop documentation.
6. Community of Practice (CoP) (Aim 4)
  - a. Coordinate the organisation of quarterly webinars for Community of Practice (CoP) convenings.
7. Research administration and documentation

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- a. Support ethics submissions, study documentation, and project reporting.
- b. Assist with drafting summaries, internal updates, and reports.

#### Essential qualifications

1. Master's degree in Psychology, Public Health, Social Work, Sociology, Education, or a related social science or health discipline.
2. At least 2 years of work experience in mental health, youth-focused research, digital health, or social interventions.
3. Excellent written and verbal communication skills in English; ability to communicate respectfully with students, partners, and vendors.
4. Prior experience supporting research, programmes, or projects, including coordination of activities, timelines, or stakeholders.
5. Ability to work independently, with strong organisational skills and the ability to multi-task.
6. Comfort working with young people and diverse student groups, including those from marginalised backgrounds.
7. Proficiency in common digital tools (e.g. Google Workspace or Microsoft Office; Zoom/Teams).

#### Desired qualifications

1. Prior experience in mental health, youth engagement, or community-based research, particularly in university or LMIC settings.
2. Familiarity with research ethics, confidentiality, and responsible data handling.
3. Experience coordinating events, workshops, webinars, or campaigns, including logistics and participant communication.
4. Exposure to participatory, co-design, or lived-experience-led research approaches.
5. Familiarity with digital platforms, website coordination, or working with designers and developers.
6. Experience supporting qualitative research activities, such as interviews, focus groups, or user testing.
7. Working knowledge of Hindi or another Indian language, in addition to English.

#### Remuneration and benefits

The remuneration for this position will be commensurate with educational qualifications and work experience, and in line with Sangath's salary policy. Additional benefits include Provident Fund (PF), Group Health Insurance, and Gratuity.

#### How to apply

Please submit your CV along with a cover letter explaining how you meet the criteria to Alka Singh at [alka.singh@sangath.in](mailto:alka.singh@sangath.in) by **12 January 2026** with the subject line **"Application for Research Coordinator"**. Shortlisted applicants will be contacted for an in-person interview.

#### Equal opportunity

Sangath is an equal-opportunity employer committed to building a diverse and inclusive team. We value all employees, regardless of gender, caste, religion, disability, or sexual orientation, and encourage applicants from all backgrounds to apply.

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